

JUNE 1, 2021



Skills and Innovation for Adult Social Care

DEVELOPING WORK-BASED LEARNING IN THE ADULT SOCIAL CARE SECTOR: GUIDE FOR CARE MANAGERS

MODULE 1: APPENDIX 1, SESSION PLANNING TEMPLATE

LAPIS RESEARCH PROJECT
LEARNING FOR ADULT SOCIAL CARE PRACTICE INNOVATIONS AND SKILL DEVELOPMENT
Project no: 2020-1-UK01-KA202-078960



Session title	
Session learning goals	
Themes/topics/elements	
Session flow (activities and methods) and time	
Materials	
Other details	

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Skills and Innovation for Adult Social Care

DEVELOPING WORK-BASED LEARNING IN THE ADULT SOCIAL CARE SECTOR: GUIDE FOR CARE MANAGERS

MODULE 1: APPENDIX 2, TRAINING DESIGN TEMPLATE

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Name of the training:

Description and concept

1: MOTIVATION OF TRAINERS (OPTIONAL)

Use this field if you want to assess motivation or if you use this form as application.

2: EXPERIENCE AND KNOWLEDGE (OPTIONAL)

Which knowledge and previous experience will you use in this training?

Use this field if you want to assess experience and knowledge or if you use this form as application.

Passing certification courses:

1.

Previous experience:

1.

3: AIM AND OBJECTIVES

Gaining of which skills, attitudes, actions, experience etc.?

-

4: TARGET GROUP

For which target group is suitable this training? What actions relating to participants will be taken? (collecting information, application forms, homework etc.)

6: RESOURCES/ENVIRONMENT

Location, training room, materials, internet etc.

Describe all prerequisites for this training.

5: IDENTIFYING LEARNING NEEDS

What knowledge and skills are essential to be submitted to the training?

Knowledge

Skills

Behaviors

7: CONTENT AND PROGRAM

What topics are included

-

Program proposal:

Day 1 –

Name of session	Aim	Description

8: METHODS AND TOOLS

Describe all SPECIFIC methods and tools that must be included in the training (e.g. rope course, hike, solo etc.).

9: RESULTS FROM THE TRAINING

How will the results be established for participants and others?

Expected results:

At the end of the programme participants will:

-
-

Tangible results of the training will be (e.g. tools described, manual, research etc):

-
-

Evaluation and measurement of the results:

During the training (e.g. reflection groups, performance tasks etc.):

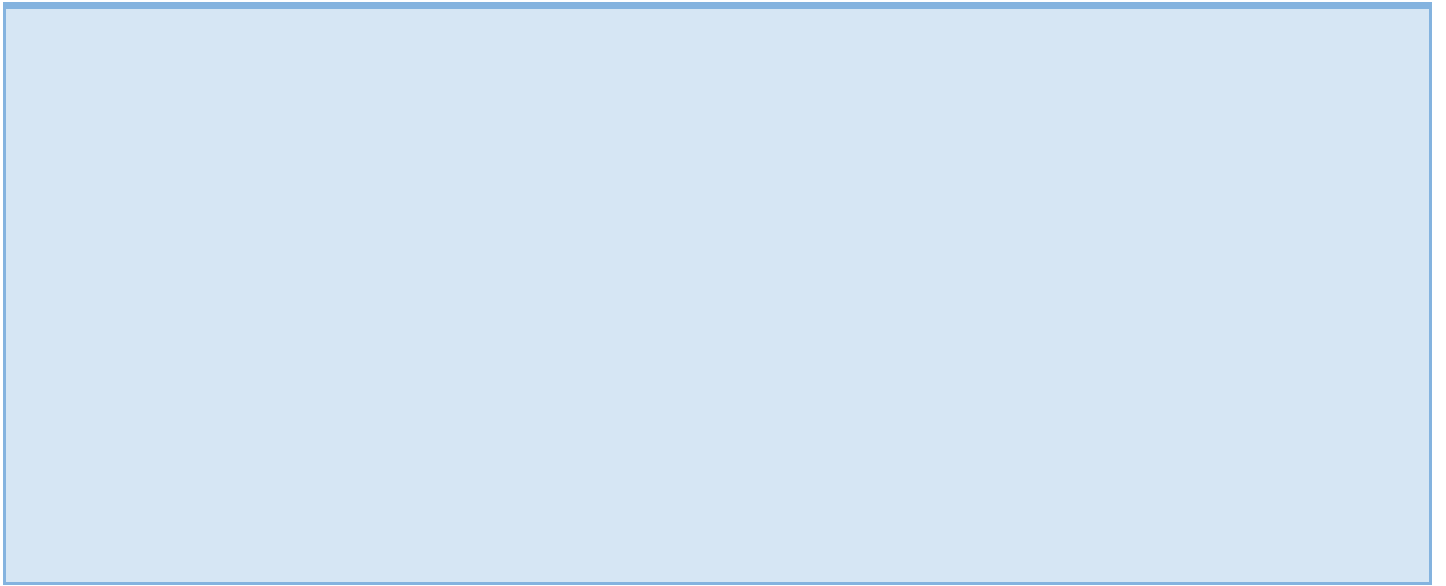
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At the end of the training (e.g. non-formal methods – hot chair, pica; formal methods – questioner etc.):

-
-

After the training (e.g. counting new projects, reports by participants etc.):

-
-



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DEVELOPING WORK-BASED LEARNING IN THE ADULT SOCIAL CARE SECTOR: GUIDE FOR CARE MANAGERS

MODULE 1: APPENDIX 3, SELECTING ACTION VERBS

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Now that you've identified what domain you intend to focus on for your objective, it's time to start crafting your objective. To do that, it'll help to have an action verb to describe the behavior at the appropriate level of learning. Here's a list of action verbs, separated by domain. Avoid having more than one action verb for each level of learning, and make sure it's a verb that can be measured. "Understand" is too vague, but "complete," "identify," or "recognize" are specific.

ATTITUDE

Advocate • Accept • Agree • Allow • Analyze • Approve • Assess • Believe • Choose • Collaborate • Comply • Conform • Convince • Cooperate • Decide To • Defend • Endorse • Evaluate • Pick • Recommend • Select • Support • Tolerate • Volunteer

KNOWLEDGE

Compare • Define • Describe • Designate • Discover • Distinguish • Explain • Identify • Itemize • Label • List • Name • Recite • Recognize • Recount • Relate • Retell • Specify • Spell Out • State • Tell • Term • Write

SKILLS

Actuate • Adjust • Administer • Align • Alter • Assemble • Build • Calibrate • Change • Copy • Demonstrate • Design • Develop • Draft • Execute • Form • Handle • Manipulate • Measure • Mend • Perform • Prepare • Process • Record • Regulate • Remove • Repair • Replace • Set • Service

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Examples for Learning Objectives using active verbs

1. "I would like to be able to **distinguish** different types of stress."
2. "I want to know how to **measure** blood pressure of any care user."
3. "I would like to be able to **design** appropriate training program for my employees."
4. "I want to learn more about dementia and to be able to **recognize** its different stages."
5. "I would like to be able to **compare** different training methods and **adjust** them to the particular situation."
6. "I need my employees to be able to **list** 10 different medical conditions of adult care users."
7. "The care workers in this organization should be able to **perform** simple medical procedure related to adult care."
8. "Every care worker should be able to **identify** the most suitable for him/her coping stress mechanism."
9. "I would like to be able to **define** different identity crises."
10. "I would like to be able to **replace** a bandage."